



ATCC

Alcohol, Tobacco, and Cannabis Commission

Wes Moore
Governor

Aruna K. Miller
Lt. Governor

Jeffrey A. Kelly
Executive Director

Board of Commissioners

Alan Silverstein
CHAIRMAN

Barbara Wahl
VICE-CHAIR

Robert Poole
SECRETARY

Eric Morrissette
COMMISSIONER

Betty Buck
COMMISSIONER

Laura Herrera Scott, M.D.
SECRETARY OF HEALTH

Lt. Col. Roland L. Butler, Jr.
SECRETARY OF STATE POLICE

February 2024 Minutes

DATE: February 15, 2024

TIME: 3:00 PM

PLACE: Maryland Alcohol, Tobacco, & Cannabis
Commission Headquarters
(Meeting conducted via Google Meets, recorded for replay)

PRESENT: Chair Alan Silverstein
Vice Chair Barbara Wahl
Secretary Robert Poole
Commissioner Elizabeth (Betty) Buck
Commissioner Eric Morrissette
Jeffrey A. Kelly, Executive Director, Alcohol, Tobacco
& Cannabis Commission
Dana Moncrief, Director, Maryland Department of Health

ABSENT: James E. Hock Jr., Chief of Staff, Maryland State Police

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I. CALL TO ORDER

Chair Alan Silverstein called the meeting of the Maryland Alcohol, Tobacco, and Cannabis Commission to order at 3:00 PM.

II. APPROVAL OF MINUTES

Chair Alan Silverstein called for a motion to approve January 18, 2024, meeting minutes. Commissioner Eric Morrisette made a motion to approve, which Commissioner Elizabeth (Betty) Buck seconded. All members present voted in favor and unanimously approved the previous meeting minutes.

III. EXECUTIVE DIRECTOR REPORT

Executive Director Jeffrey Kelly reported the enforcement activity for the Alcohol, Tobacco, and Cannabis Commission since the last meeting.

a. Enforcement Activity

- Since January 18, 2024, the ATCC's Field Operations Bureau (FOB) conducted enforcement activities, including two hundred and fifty (250) tobacco inspections, and one hundred fifty-nine (159) alcohol inspections. Twenty-two (22) of these inspections resulted in reportable incidents.
 - Reportable Incidents: From these twenty-two (22) reportable incidents, the FOB seized:
 - Fifty-seven thousand one hundred seventy-four (57,174) sticks of other tobacco products (OTP), yielding a tax loss of \$38,221.40.
 - Seven hundred forty-eight (748) packs of unstamped cigarettes, yielding a tax loss of \$2,805.00.
 - Forty-five (45) containers of distilled spirits, yielding a tax loss of \$20.01.
 - These incidents took place in Allegany County, Baltimore City, Baltimore County, Caroline County, Carroll County, Cecil County, Harford County, Montgomery County, Wicomico County, and Worcester County. Including several repeats within some of these counties.

b. HR / Staffing

- Closed Positions
 - As of February 7th, the ATCC has filled the following positions:
 1. The last three (3) open Agent positions.

2. Position within the Research & Administrative Support Unit.
 3. Policy Analysis for the Legal and Legislative Division.
- Open Positions
 - o The ATCC currently has one (1) open position:
 1. Assistant Director of Regulatory and Administrative Services Bureau.
 - a. This position has been advertised and will close on Monday, February 19th.
 - Staff Volunteer Day
 - o On Thursday, February 8th, ATCC Staff participated in a voluntary toiletry donation drive as well as a voluntary staff volunteer day with the Franciscan Center in Baltimore.
- c. Legal & Legislative
- Important Upcoming Legislative Dates:
 - o House Alcoholic Beverages Day – Monday, February 19th
 - o House Tobacco Day – Tuesday, February 20th
 - o Senate Tobacco Day – Thursday, February 22nd
 - o Senate Alcoholic Beverages Day – Friday, February 23rd
 - o House Budget Hearing – Thursday, February 29th
 - o Senate Budget Hearing – Monday, March 4th
 - o Maryland Governor Wes Moore presented his budget to the Maryland General Assembly on Wednesday, January 17th.
 - Marketing and Communications
 - o The ATCC has updated their logo and other marketing collateral and is waiting on approval from the Governor’s office.

IV. NEW BUSINESS

- a. Marketing and Communications
 - The ATCC has updated their logo and other marketing collateral and is waiting on approval from the Governor’s office.
- b. Quarterly in-person meetings

- Executive Director Jeff Kelly proposed the following schedule for quarterly in-person meetings.
 - o Q1- Thursday, March 21, 2024
 - o Q2 – Thursday, June 20, 2024
 - o Q3 – Thursday, September 19, 2024
 - o Q4 – Thursday, December 19, 2024
 - o Virtual options will be available to ensure a quorum is met.

Chair Alan Silverstein then took a motion to approve the quarterly in person schedule meetings. All members present voted in favor of the schedule.


Chair Alan Silverstein also noted that he and Executive Director Kelly had the opportunity to visit Culta, a cannabis operation operating in Cambridge, Maryland.

V. ADJOURNMENT

Chair Commissioner Betty Buck made a motion to adjourn the meeting, Vice Chair Barbra Wahl seconded. All members present voted in favor of adjourning the meeting. The meeting adjourned at 3:19 PM.

** Next meeting is March 21, 2024, at 3:00 PM.*

I certify that the foregoing minutes represent the minutes of the Alcohol, Tobacco, and Cannabis Commission meeting on February 15, 2024.


Robert Poole (Jun 17, 2024 14:48 EDT)

Robert Poole, Secretary

Jun 17, 2024

Date







Minutes_February_2024

Final Audit Report

2024-06-17

Created:	2024-06-17
By:	Jessica Honeycutt (jessica.honeycutt@maryland.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAT6HPRy4VaYuElpCyfouwXy66qOSKJp5Y

"Minutes_February_2024" History

-  Document created by Jessica Honeycutt (jessica.honeycutt@maryland.gov)
2024-06-17 - 6:09:49 PM GMT
-  Document emailed to rbthp1@gmail.com for signature
2024-06-17 - 6:10:33 PM GMT
-  Email viewed by rbthp1@gmail.com
2024-06-17 - 6:47:29 PM GMT
-  Signer rbthp1@gmail.com entered name at signing as Robert Poole
2024-06-17 - 6:48:08 PM GMT
-  Document e-signed by Robert Poole (rbthp1@gmail.com)
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