



190190049

INSTRUCTIONS

- A. This monthly report of license issuing authorities covering alcoholic beverage licenses is to be filed by the 15th of the month following the month covered in the report. Mail the original and retain a copy for your files.
- B. Signature of Issuing Authority only required on page 1 of monthly submission
- C. Type or Print
- D. List add, change and delete transactions on the reverse side.
- E. Precede the Central Registration Number with a two-digit county code (i.e. Allegany County, use 01-12345678). The county codes appear below.
- F. It may be necessary to complete more than one type of transaction. A transfer of a license would be considered a DELETE and an ADD. Delete the outgoing license and add the incoming license.
- G. If any of the following occur, use ADD:
 - a. New License issued; or
 - b. New license issued due to license transfer (DELETE the previous license)
- H. If any of the following occur, use DELETE:
 - a. Canceled or revoked license;
 - b. License not renewed; or
 - c. License canceled due to transfer to new license (ADD the new license)
- I. If any of the following occur, use CHANGE:
 - a. Change of one or more officers of the corporation;
 - b. Name change;
 - c. Change in location; or
 - d. Other information that has changed (e.g. phone number)

| CODE PREFIX | CITY/COUNTY | CODE PREFIX | CITY/COUNTY |
|--------------------|--------------------|--------------------|------------------------|
| 01 | Allegany County | 14 | Howard County |
| 02 | Anne ArundelCounty | 15 | Kent County |
| 03 | Baltimore County | 16 | Montgomery County |
| 04 | Baltimore City | 17 | Prince George's County |
| 05 | Calvert County | 18 | Queen Anne's County |
| 06 | Caroline County | 19 | St. Mary's County |
| 07 | Carroll County | 20 | Somerset County |
| 08 | Cecil County | 21 | Talbot County |
| 09 | Charles County | 22 | Washington County |
| 10 | Dorchester County | 23 | Wicomico County |
| 11 | Frederick County | 24 | Worcester County |
| 12 | Garrett County | 25 | City of Annapolis |
| 13 | Harford County | | |



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In accordance with the provisions of the Annotated Code of Maryland, Alcoholic Beverages Article (we/I) herewith submit a true and complete report of all alcoholic beverage license transactions authorized by this office for the month ending _____ 20_____. This report has been examined by me and I acknowledge same to cover all new licenses issued, all changes and all deletes (affecting licenses previously issued) for the month stated.

Signature of Issuing Authority

Title of Issuing Authority

City or County

Date

Page _____ of _____

Type of Transaction(s): Add Delete Change

Central Registration Number: _____ City or County License Number: _____

Class and Type of License: On Off Transaction Date: _____

Entity or Corporate Name _____

Trade Name _____

Retailer's Address: _____

Licensee 1: _____ Licensee 2: _____

Licensee 3: _____ Retailer's Telephone Number: _____

Remarks: _____

Type of Transaction(s): Add Delete Change

Central Registration Number: _____ City or County License Number: _____

Class and Type of License: On Off Transaction Date: _____

Entity or Corporate Name: _____

Trade Name: _____

Retailer's Address: _____

Licensee 1: _____ Licensee 2: _____

Licensee 3: _____ Retailer's Telephone Number: _____

Remarks: _____

Type of Transaction(s): Add Delete Change

Central Registration Number: _____ City or County License Number: _____

Class and Type of License: On Off Transaction Date: _____

Entity or Corporate Name: _____

Trade Name: _____

Retailer's Address: _____

Licensee 1: _____ Licensee 2: _____

Licensee 3: _____ Retailer's Telephone Number: _____

Remarks: _____

Contact Information:

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